



SAN MANUEL BAND OF MISSION INDIANS TRIBAL GOVERNMENT

SAN MANUEL TRIBAL COURT

In re:) ADMINISTRATIVE ORDER NO. 2022-002
)
FILE RETENTION POLICY)
)
_____)

ADMINISTRATIVE ORDER NO. 2022-002:

WHEREAS the Court determined there was a need to formalize a policy and procedure for retaining and disposing of Court files; and

WHEREAS the Court has the capacity and resources to secure retain Court files and records in electronic form, the Court hereby adopts and implements the “San Manuel Tribal Court Records Retention and Disposition Policy”, a copy of which is available upon request.

IT IS SO ORDERED this 8th day of March 2022.

A handwritten signature in black ink, appearing to read "Joseph J. Wiseman", written over a horizontal line.

JOSEPH J. WISEMAN,
Supervising Judge
San Manuel Tribal Court